



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

MOHINDAR SINGH KABAL SINGH DEGREE COLLEGE OF ARTS AND COMMERCE

**KALYAN - BHIWANDI ROAD, NEAR SUCHAK PETROL PUMP, KALYAN (W)
421301
www.mkdc.in**

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

May 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Mohindar Singh Kabal Singh Charitable Trust is an esteemed trust situated in Kalyan (W), which strives to enhance quality in education.

Mohindar Singh Kabal Singh Degree college was established in the year 2003 and is affiliated to University of Mumbai. The College is located in the heart of Kalyan city on Agra Road, within the limits of Kalyan-Dombivli Municipal Corporation. The college is in the close proximity of Kalyan railway station and bus stand. The college is on permanently Non-grant basis. It has been granted minority status. The college has its own building and a common playground which is jointly used by School and College.

Our institution has rendered untiring service to the Kalyan region and its vicinity. It has earned a fine reputation for excellence in all spheres spanning from academics to extracurricular activities and sports.

Besides, traditional Degree in Arts and Commerce discipline, the college has also started three years professional integrated program leading to B.Com (Banking and Insurance) to meet the ever increasing demand of this sector.

The management and the faculty members are dedicated in creating the environment which supports the vision and mission of the college.

To achieve these goals, the institute has qualified and experienced faculty members to impart knowledge to the students in order to strengthen their competency. The institute provides favorable environment and enormous learning opportunities for students by conducting seminars, guest lectures, conferences and other activities regularly. Conduction of industrial visits and various events are helpful to students in bridging the gap between industry and academia.

The institution has a system of centralized administration with decentralized responsibilities, thereby grooming leadership at all levels. The faculty and management are actively involved in preparing the institutional academic plans.

Our motto 'Education for all' has been and will continue to be the source of inspiration in every activity. Blessed with the visionary leadership of the management, dedicated teaching and non-teaching staff, alumni and students, Mohindar Singh Kabal Singh Degree college will continue to march forward in its journey towards excellence.

Vision

To be a premier Institute of Higher Education contributing to National Development through imparting quality education to youth.

Mission

To nurture and sustain academic excellence by imparting value and need based education to develop a community of scholars with teaching professional skills, ethical and moral value.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Structured Perspective Plan and aligned Academic Activities
2. Young, energetic and enthusiastic Teaching and Support Staff
3. ICT enabled classrooms for effective teaching and learning.
4. Campus located in the heart of the city near Railway Station
5. Students and staff friendly infrastructure
6. Strong NSS Unit and DLLE sensitizing students towards social issues
7. Several opportunities for experiential learning though Industrial Visits, Study Tours, Seminar, Workshops and Conferences
8. Well-developed Women Development Cell working for women empowerment.
9. Student's centric extra and co-curricular activities
10. Well curated Library equipped with e-library facilities.
11. Playground in the premises to conduct various sports and co-curricular activities.

Institutional Weakness

1. Few Research facilities
2. Scarcity of rich and supportive alumnus
3. Limited collaborative activities and linkages with institutions of National/ International eminence
4. Limited performance Placement and Career Counseling Cell.
- 5 No financial support from Govt. Schemes
6. Majority of students from working class and economically weaker section of the society

Institutional Opportunity

1. To organise more number of Conferences/Workshops
2. To offer a greater number of Programs at UG/PG levels.
3. To start Post Graduate Certificate Courses to make students Job Ready
4. To start more number of Skill Development/Vocational Courses and Certificate Courses
5. To strengthen Collaboration and linkages
6. To generate more resources through Alumni and Industries
7. To explore opportunities for UGC/ RUSA grants
8. To expand the horizon of Social work, inculcating Gandhian values.
9. To start programs in Entrepreneurship/IPR

10. To explore opportunities for collaborative research.

Institutional Challenge

1. Lack of creamy layer of the bright students.
2. To generate grants and resources for the Research Projects
3. To improve the learners' communication and presentation skills
4. To attract flow of students from well-established big colleges offering more courses.
5. To place students in reputed national and multi-national companies.
6. To adopt the trends of rapid changing higher education policies
7. To provide financial help to students in open category with economically weaker section

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The institution drafts an academic calendar for smooth conduct of programs offered. This calendar is adhered to accomplish the Vision, Mission and Objectives. The premeditated structure is framed for academic activities. Teachers observe the timetable and prepare teaching plan accordingly, they also maintain Log Books. The academic activities are monitored by the college at various predefined stages. The carefully drafted plans are executed by the teachers, delivery is monitored at definite hierarchy and records are maintained for continuous improvement. The Principal, Vice Principal and Program Coordinators monitor curricular, co-curricular, extra-curricular activities and discussions are held in monthly staff meetings. For effective implementation and smooth conduct of curricular activities various committees of teaching, supportive staff and students are formed. Teachers participate in Paper setting at UG Level, evaluation process of University Papers, design and development of Curriculum for Add-on / Certificate Courses. The College offers three UG Program in which CBCS is implemented. It also offers various Add-on / Certificate courses from which many students are benefitted. The College provides equal opportunities to male and female students. Gender issues are addressed through chapters & articles in the curriculum. It has Women Development Cell which organizes varied range of activities for the growth and development of the female students. The College shows its concern about the environment which is demonstrated through various activities. The NSS Department of the college organizes various activities promoting and educating people about environmental health. Human values and Professional ethics are inculcated by organizing range of innovative activities. The courses offered include experiential learning through Project work/Field work/Internship.

The College collects online feedback on curriculum from students and teachers through google forms. Further feedback on teaching, infrastructure and other facilities is also collected. These feedbacks are thoroughly analyzed and accordingly actions are implemented by way of, offering add-on courses, remedial Coaching, counseling and improving student centric activities.

IQAC of the College supported by the senior faculty members monitors all the curricular, co-curricular and extra-curricular activities in the college and ensures to provide all the necessary support to teachers and students for better teaching and learning processes.

Teaching-learning and Evaluation

The admission process of the college is transparent and the college strictly adheres to the rules and regulation formulated by the University of Mumbai. The ratio of girl's students has been always more than the boys which is again a result of college's effort to promote education of the girl child. The students are identified as advanced & slow learners. The College motivates advanced learners by providing library resources and felicitation at Annual Social. Guidance is offered for participation in intercollegiate events. The slow learners are offered personal counseling and activities like remedial coaching are conducted. Books are provided from the Library under "**BOOK BANK SCHEME**". Parents meetings are also held whenever necessary.

Institute consciously plans its strategies which comprises of care for differently abled, economically backward and rural students. Special support in infrastructure, library facilities etc. is provided to the said category of students. Students are informed about the various support cells like Anti ragging, Grievance Redressal and etc. at the first year induction program.

Teaching learning at the Institute is a blend of traditional and modern teaching methods. Institute provides all the support and resources needed for implementing ICT and non-ICT pedagogical methods.

Institute organizes expert lectures, seminars and workshops to enhance advanced learning. Value added courses to bridge the gap in curriculum are prominently adopted by the Institute.

The Institute adheres to the evaluation process of the university, it supports university in evaluation process through various ways.

The Principal and Examination Chairperson with Examination committee plans exam time table and ensures the proper allocation of examiners for this course. Also, faculty members are examiners for assessment of University Examination. Institute contributes to the university examination evaluation process as a Central Assessment for Papers (CAP) center.

Research, Innovations and Extension

The college is having UG level status recognized by the University, however the college management encourages its teachers to submit research proposals, and conduct research. The college organizes workshops and sensitization programs to create research spirit among teachers and students. Many teachers in the College have published their research papers in reputed National and International journals with good impact factors.

The College has organized two National Level Conferences and Faculty Development Programs for faculty members. Many students along with the faculties have actively participated in the conference and presented their research papers. The research papers presented at these conferences are published in the peer reviewed journals.

The college plan, implements and tracks student's involvement in social activities which promote citizenship roles. The institution is actively involved in extension activities to help society by its services. The college has two units of NSS and a DLLE department which renders social and community services. Besides organizing blood donation camps, environmental awareness programs and helping in disaster management, the college has adopted a village. The College also celebrates 'Parentine Day' on February 14th in place of Valentine's Day.

Infrastructure and Learning Resources

The institution has a clear cut policy for improving the infrastructural facilities which would facilitate teaching learning processes. The institution has a huge building consisting of ground plus three floor situated in the heart of the city. This structure house 09 big and 02 small class rooms, with proper lighting, seating and ventilation, three rooms are equipped with LCD projector operated with remote control. The white board enables the teachers to teach more effectively. There are departmental rooms and a girl's common room on the mezzanine floors. Clean and hygienic washrooms are available on the ground floor for boys and on the first floor for girls. The ground floor also has a staffroom, library and administrative office. The Institution has a library on the ground floor of the building, with ample stock of textbooks, reference books, journals, newspapers, magazines, etc. with e-zone equipped with computer, Internet connection and a printer. The Library also has an E-Library facility. Entire campus is covered under CCTV surveillance.

The college has a seminar hall in the adjacent building equipped with LCD projector and also a shared auditorium with a seating capacity of 60 to conduct cultural and academic activities.

The institution has one air-conditioned computer lab with a total number of 20 computers with internet connectivity. All computers are periodically updated by the concerned technician. It also shares an additional computer lab with the school in the adjacent building. Besides the computer lab the college also has its dedicated CAP room in that building.

The institution has a playground and a gym khana in the campus. There is a take-away canteen in the premises for the students and staff. The college shares benefit of utilizing the school infrastructure as and when required.

Student Support and Progression

Once admitted in the college, the students are taken care of by providing various facilities. The students are offered indoor and outdoor sports facilities and are also encouraged for participation in co-curricular activities. Besides supporting deserving students with financial assistance from the college the institute also assists them to benefit from the State Govt. and Central Govt. sponsored scholarship schemes.

The institution publishes its updated prospectus, which highlights the facilities available in the college, having information about different committees of the college, college annual calendar, National Service Scheme, library facilities, sports activities, scholarship and free ship support system, and career counseling, etc. The college also publishes its annual magazine which provides a platform for creative writing, highlights the student's curricular, co-curricular and extra-curricular activities. The college also conducts coaching and remedial classes for aspiring students.

The college has well established career counseling and placement cells, for guiding students towards a better career and providing job opportunities through campus interviews in service, retail and other employment

sectors.

For the support and care of female students the college has a well-developed women development cell. Students from socially and economically weaker sections of the society and physically challenged get fair amount of attention in admissions, remedial coaching and career counseling.

Student's council is formed every year, which under the able guidance of the teachers organizes various sports and cultural events in the College. Students are nominated on the various administrative committees. College motivates students to take active part in interclass and intercollegiate sports, cultural events and social work activities.

Governance, Leadership and Management

The aim of the college is to give holistic education and prepare citizens who are committed to the nation and sensitive to the needs of society and have moral uprightness and strength. Students should be equipped to face the challenges of life and have deep desire to excel.

A sensitive awareness of local, national and global needs is must today and its onus lies on education. This vision is pursued by the college and its efficient governance through inspired leadership. The principal, faculty members, office staff and IQAC work together to ensure the smooth functioning of the college. Several committees are formulated for smooth functioning of academic and curricular activities. Decentralization and participative management are practiced.

Welfare measures are in place for the benefits of teaching and support staff. The college has organized Faculty Development Programs, staffs are also deputed to attend such programs conducted by surrounding colleges. It has structured performance appraisal system for staff to inflect effective measures.

The efforts have been taken by the Principal to develop the culture of excellence. Various committees involving the staff member are constituted by the Principal for the proper execution of the plans. The Principal and the Convener of the various committees actively take part in the working of the college.

College has setup an IQAC which plans, executes and sets benchmark in various sections. It has successfully organized University, National and International Level conferences, seminars and workshops.

Institutional Values and Best Practices

That practice is best which yields maximum results with minimum resources. Though the college has limited infrastructure but the accomplishment is higher. The best practice mentioned here is that full freedom is provided to staff members to accomplish their allotted work in stipulated period. The responsibilities are well defined and are communicated to the faculty members to give their best to students in teaching and learning process.

The head of the institution and the entire staff is committed to keep the campus green, the college trying to minimize use of plastic in the campus. Tree plantation is done every year by teachers and NSS students during the plantation week.

The College has formed Women Development Cell with an objective to sensitize College students about Gender equality. It has also constituted Anti-Sexual Harassment Cell and Grievance Redressal Cell.

Best Practices:

1. Empower a girl to empower the next generation

Women's empowerment is defined to promote women's sense of self-worth, their ability to determine their own choices, and their right to influence social change for themselves and others. Keeping this view in mind our college tries to develop & design activities for upliftment of the girl students in the college. During the course of these years, the college has been front runner in accomplishment of the objective of promoting and empowering women education in the region. In our college we have more girl students than boys. Women empowerment measures taken at our College level are proved successful.

2. Academic advancement through curricular, co-curricular and extra-curricular activities.

Student centric activities are necessary for all round development of the students. Such activities play a significant role to imbibe the moral and ethical values among the students. Student centric activities provide opportunities for the students to work in groups and exercise leadership.

The result of these activities is the improvement in spoken skills, soft skills. The students are inculcated with the qualities of leadership, team spirit, sportsman spirit through extracurricular activities leading to holistic development of the students.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	MOHINDAR SINGH KABAL SINGH DEGREE COLLEGE OF ARTS AND COMMERCE
Address	Kalyan - Bhiwandi Road, Near suchak Petrol Pump, Kalyan (W)
City	KALYAN
State	Maharashtra
Pin	421301
Website	www.mkdc.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Watwani Kiran Deepak	0251-2317603	9604881421	-	mkdcnaac23@gmail.com
IQAC / CIQA coordinator	Shaikh Asif Abdul Latif	0251-2310644	9222122242	-	prof.asifshaikh@gmail.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	Yes d97c0ebe-2a44-475d-bf56-d879dfe515dc.pdf
If Yes, Specify minority status	
Religious	SIKH
Linguistic	PUNJABI
Any Other	NO

Establishment Details				
State	University name	Document		
Maharashtra	University of Mumbai	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC				
12B of UGC				
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Kalyan - Bhiwandi Road, Near suchak Petrol Pump, Kalyan (W)	Urban	0.988421	7200

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce	36	HSC	English	720	532
UG	BCom,Commerce	36	HSC	English	180	93
UG	BA,Arts	36	HSC	English,Marathi	720	89

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				2			
Recruited	0	0	0	0	0	0	0	0	1	1	0	2
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				16			
Recruited	0	0	0	0	0	0	0	0	7	9	0	16
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				9
Recruited	4	5	0	9
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	0	0	1
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	8	0	10
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	3	0	7
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0		0		0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	318	0	0	0	318
	Female	396	0	0	0	396
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	37	23	32	38
	Female	44	34	40	38
	Others	0	0	0	0
ST	Male	8	5	5	4
	Female	6	11	12	21
	Others	0	0	0	0
OBC	Male	46	55	31	46
	Female	88	71	65	60
	Others	0	0	0	0
General	Male	230	244	234	246
	Female	352	373	301	263
	Others	0	0	0	0
Others	Male	10	10	5	13
	Female	31	14	18	17
	Others	0	0	0	0
Total		852	840	743	746

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	<p>The Vision of National Education Policy, to provide high quality education to develop human resources in our nation as global citizens, is well taken by our Institute. A discussion among the faculty members has been initiated on the key principles of NEP such as diversity for all curriculum and pedagogy with technological innovations in teaching and learning, encouraging logical decision making and innovation, critical thinking and creativity. electives to students. As it is an affiliated institution, it adheres to the flexible and innovative curricula designed by University of Mumbai, which provides all the programmes to adopt the Choice Based Credit System (CBCS) and projects in the areas of</p>
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	<p>community engagement and service, environmental education, and value-based towards the attainment of a holistic and multidisciplinary education. In order to provide holistic academic growth among students, an interdisciplinary curriculum has been proposed which gives freedom to the student to choose their preferred options from the range of programs offered by the institution.</p>
2. Academic bank of credits (ABC):	<p>Our institution's preparedness in implementation of Academic Bank of Credits conforms to the guidelines of Mumbai University. The University is an official member of the National Academic Depository which is a government endeavor to offer an online repository for all academic awards under the Digital India Programme. From 2020 onwards, MU is in the process of uploading students' mark sheets and degree certificates through the nad.digitallocker.gov.in platform through its affiliated colleges.</p>
3. Skill development:	<p>The institution aims to promote the students becoming entrepreneurs and self-employed. The institution provides soft skills training programmes to all the students. The institution motivates the faculty members and students to engage in research endeavors to find solutions to society's most pressing issues and challenges. Mentoring students is also one of the practices of the institution, to enable students to explore future employment pathways after graduation, and help them get the most of their studies.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>The institution practices bilingual teaching (English and vernacular), Indian ancient traditional knowledge, Arts, Culture and traditions. The institute encourages learning of the national and regional languages which are embedded into various programmes it offers. It is the regular practice at the institute that all NSS activities conducted in adopted villages are compulsory executed in the local Marathi language.</p>
5. Focus on Outcome based education (OBE):	<p>The Institution already follows outcome-based education (OBE) with a customized syllabus completion manual. Students are made aware of the various course outcomes, and program-specific outcomes through the curriculum and orientation program. Attainment of outcome is analyzed and</p>

	assessed at the end of the program.
6. Distance education/online education:	The institution promotes teaching-learning through virtual platforms. Faculty members have sufficient experience in e-content development and the use of technological tools for the teaching-learning process.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	NO
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	NO
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	NO
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The College has organized an awareness drive to educate students about the right to vote and encourage them to be a responsible citizen by casting their votes. The students are also encouraged to be volunteers in spreading voting awareness in their family and friends.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	NO

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
746	743	840	852	870
File Description		Document		
Institutional data in prescribed format		View Document		

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 15

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
12	13	13	13	13

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
25.3	21.81	34.89	32.39	27.43

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The MKDC (Mohindar Singh Kabal Singh College) college was established in the year 2003-2004; it offers various programmes in different disciplines like Arts, Commerce & Self finance (BBI). The college purpose of curriculum delivery policy is to foster the achievements of all the students who attend the college. The college strictly follows the curriculum designed by the university. For effective curriculum & improving teaching practices the institute supports teachers in the following way:

1. Most of the learners have a very low Socio – economic profile. In most of the families our students are the first generation taking higher education. Hence, the principal motive of this college is to give the learners self-realization, improve their competence & capability.
2. For the effective delivery of curriculum, subject papers are allocated to the staff members and they are instructed by the HODs to plan & complete the syllabus within the stipulated time.
3. In the beginning of each semester the syllabus of respective subject is made available to each teacher.
4. The Timetable Committee prepares semester wise individual Time table.
5. From the individual Time table master time table for each program is prepared by Vice-Principal & displayed on notice board for students & staff.
6. Every teachers starts maintaining log book from the first day.
7. At the end of each semester portion completion reports are submitted by the teachers.
8. Industrial visits& various events are regularly organized for improving student's skills & personality development of the students.
9. The suggestion boxes are installed in the college for student's suggestions. The suggestion committee opens the suggestion box on the last day of each month in the presence of Vice-Principal and if necessary Vice- Principal consider the suggestion for implementation.
10. The college is planning and organising plans and organises the teaching learning and evaluation according to the norms, regulations and the academic calendar declared by the University.

Academic calendar is prepared by the Vice- Principal in consultation with Principal. Academic calendar is prepared well in advance before the commencement of the academic year in consultation with different department heads, keeping in mind different activities to be conducted throughout the year.

Our college strictly follows the academic calendar the teacher design their course plan according to hours and days for the syllabus. Teaching plan is prepared for each semester in the beginning of the term indicating scope of syllabus and text/reference books required.

All the teachers maintain daily academic diary. Every teacher starts maintaining log book from the first day. Teaching plan for each subject for every semester is prepared in advance.

Syllabus completion proforma is required to be submitted for all subjects. The college strictly follows all the components of internal assessment: assignments, class tests, projects, presentations, group discussions, project work and attendance.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response:

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document

1.2.2 Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response:

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
45	30	60	43	41

File Description	Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The courses of University of Mumbai curriculum that contribute towards inoculation of professional ethics, gender equality and human rights and sensitivity to environmental concerns among students may be classified as:

Gender sensitisation:

B. A. Political Science

B. A. CS

B. A. Foundation Course

B.Com Foundation Course

BBI Foundation Course

Human values:

B. A. History

B. A. Political Science

B. A. Foundation Course

B.Com: Foundation course

BBI Foundation Course

Environmental consciousness:

B. A. (Hons) Economics: Environmental economics

B. A. (Hons) Geography: (i) Disaster management (ii) Environmental geography (iii) Disaster risk reduction and (iv) Climate change vulnerability and adaptation

B com: Environmental Studies

Professional ethics:

B. Com: (i) Auditing (ii) Human Resource Management

BBI: (i) Auditing (ii) Business Ethics and Corporate Governance

The college also imparts professional ethics and human values through the add-on courses like Communication Skills

Enhancement through various co-curricular activities:

To ensure that theory and practice are concurrent, the college has several societies that restore the values taught in class through hands on experience. Some of the activities are:

Promotion of gender equality and social justice:

To emphasize the concept of gender equality and social equality among student community Women Development Cell organises seminars and conferences every year to deliberate on gender related issues.

Promotion of environmental responsibility

The college endorses environmental responsibility through the NSS. Various activities like cleanliness drive, tree-plantation, and seminars and workshops are organised by the committees to amplify consciousness and compassion among students and faculty.

Other activities with regard to human values and professional ethics like Anti addiction campaigns, combating superstitions and many more.

File Description	Document
Upload Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**Response:****1.3.2.1 Number of students undertaking project work/field work / internships**

Response: 254

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response:

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response:

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
295	215	319	323	378

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
540	540	570	570	576

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response:

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Student Teacher Ratio**2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)****Response:****2.3 Teaching- Learning Process****2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process****Response:**

- 1.As the institution is growing, its academic programs are getting better. At first, the lecture and traditional learning methods were the sole focus but now the college encourages teachers to use technological methods of instruction to teach students and increase their interests.
- 2.The Teachers adopt Lecture Method, oral question answer method, group discussion, home assignment, seminar etc. for teaching.
- 3.The college has the facilities of digital boards, projectors, computer labs, internet connection, and spacious class rooms for effective teaching.
- 4.The college make the students to explore the real world by organizing Industrial visits, educational tours and field trips as a practical component to the learning process.
- 5.Guest lectures and interactive sessions with eminent academicians and experts from diverse fields

are held from time to time to develop the learning skills of the students.

6. Seminars and conferences are conducted by the institution to encourage and motivate students to become participative agents and not just passive recipients of knowledge.
7. The institution organizes various cultural programs and activities to integrate learning with entertainment. Teachers & students from other colleges are invited during these programs, thereby providing students an opportunity to interact with their peers and gain insight from teachers across the university.
8. The students are encouraged to participate in Workshops, seminars, plays and festivals outside college.
9. The students are encouraged to create PowerPoint and paper presentations for creating thinking and improving writing skills.
10. In the college library students are constantly encouraged to read newspapers, journals, periodicals, magazines and other useful books.

Learning Experiences using ICT tools.

a] Use of LCD projectors :

Student involvement is needed to make the educational process more effective and interesting. Teachers create teaching notes in digital format and give appropriate presentations with the help of laptops, projectors and amplifiers.

b] Use of E-mail:

Learners are given a project as part of the curriculum. Students / student groups prepare projects and save them digitally. They forward such projects to teachers. The teacher will email such a project back to the student / student group with suggestions and recommendations. In this case, the data will be transferred digitally.

c] Cell Phones:

Faculties prepare digital notes which are shared with the students on their whatsapp group for reference, these notes can be accessed by the students remotely from home as well. Also, students are taught the use of smart phones in making projects.

d] Students presentation:

Students are given topics related to the subjects and are asked to prepare and present the same in the lecture hall by using projectors.

e] Use of Social Media:

Social media such as Whatsapp is used by the teachers for effective communication / to send messages concerning the lectures, assignments, and other related subject matters. Faculties also share notes on Whatsapp for students

f] Use of Video Conferencing tools/ applications

Faculty members use Zoom, Google Meet etc for effective online teaching and learning process and also for conducting viva of the projects.

File Description	Document
Upload Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response:

2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
12	13	13	13	13

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response:

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
5	6	6	5	2

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The College is affiliated to University of Mumbai and it adheres to the norms prescribed by the university. The students are informed the assessment system of both college and university at the beginning of every academic year. The college conducts Internal Assessment Examinations for the specific courses throughout the semesters and adopts various methods to assess the students through continuous internal evaluation. For this, an Examination Committee is formed to supervise and coordinators of the committee are assigned with the task of conducting internal examinations. The teachers inform the students about the pattern of the examinations well in advance.

According to the University of Mumbai policy, the Principal forms the Examination Committee, Unfair Means Committee, and Grievance Redressal Cell at the start of each academic year.

The Institute responds to complaints regarding examinations in the following ways:-

1. The Committee, which consists of three members of the teaching staff and one member of the non-teaching staff, is charged with conducting exams.
2. The Academic Calendar, which is released at the start of the year, announces tentative exam dates.
3. The respective class professors post the examination schedule on the college website, notice boards and WhatsApp groups.
4. Exams in colleges and universities are held on the prescribed dates and times.
5. For the students who were unable to take the exam owing to being hospitalised, attending NSS camps, or participating in sporting activities, additional exams were held.
6. Reports are transmitted to the Cluster Head College in the specified format.
7. Within 45 days after the exam date, results are announced and posted on notice boards and the college website. Mark sheets are then distributed.
8. Following the announcement of the results, a notice is distributed among the students outlining the procedure for filing examination-related complaints.
9. Students may request that their answer sheet be verified and reevaluated. His or her application is sent to the university by the college. Within 30 days of the application, the university announces the results of the reevaluation.

10. At the college level, the revaluation is carried out by inviting a subject teacher from the cluster.
11. The corrections in the marks if any are notified to the concerned student.
12. To stop cheating in the exam room, the principal and vice principal organise an internal squad for surprise checks and rounds. The usage of CCTV surveillance is a useful tool for maintaining discipline.
13. Students are free to put their complaints about exams in the suggestion box that has been set up in the College. The cases related to the use of unfair means in the examinations are scrutinized by the committee and punishment is deployed as per the University norms.
14. Parents are requested to attend grievance hearings reported to the Unfair Means Enquiry Committee, if necessary.
15. Only a small number of complaints relating to evaluations have been made in the last five years, demonstrating the system's openness and credibility.

File Description	Document
Upload Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The COs and POs are prescribed by the University's Board of Studies for specific topics. The college enrolls students for 03 programmes viz; Bachelor of Commerce, Bachelor of Commerce in Banking and Insurance and Bachelor of Arts (Three UG courses). Each course has a specific course outcome, a programme-specific course outcome, and a course outcome, which refers to the skill and information that the learners will gain both during and after the course is completed.

The College makes an effort to inform teachers, parents, and students of this by using the following methods:

1. The College website clearly states the Program Outcomes, Program Specific Outcome and Course outcomes.
2. Teachers and students can access the University syllabus and course learning objectives in the relevant departments.
3. The learners are informed of the POs and COs of each programme created by the university at the start of each programme, they are evaluated at various levels, including formative and summative evaluation, throughout the programme.
4. To welcome first-year students, an orientation lecture is organised. The Principal and Senior Teachers inform the students about the significance of the course, syllabus, and programmed outcome expected.

The class teachers begin talks on lifetime aims and objectives and describe the programme outcome to the students during the introductory lectures.

1. The course syllabus and course outcomes are discussed by the course instructors.
2. Textbooks and reference books from the library are given to the students.
3. To help students understand the evaluation process, completed projects from prior batches and question papers from the past years are made available to them.
4. Guest lectures are organised by bringing professors from nearby prestigious colleges or famous figures from business to forge connections between business and education.
5. For the benefit of the students' education, newspapers and magazines are made available in the library.

The evaluation process is as follows:-

1. The subject teacher maintains log books and submits them to the Principal.
2. The quarterly teachers' meeting with the principal and vice principal is conducted for reviews and recommendations.
3. Assignments, term-ending exams, and internal exams are used to evaluate students.
4. College encourages and motivates students to demonstrate the practical skills they have learned via learning at different levels.
5. The mentor faculties provide mentoring specifically for students who struggle academically.
6. Weak students are also given remedial tutoring for improvement.
7. Teachers' workshops and conferences are organised and the teachers are motivated to attend seminars and conferences hosted by neighbouring institutions.
8. Evaluation procedures are carried out in accordance with University requirements through internal examinations and semester exams. Evaluation is also done on the basis of Group Discussions, Assignments, Presentations, Ad-Mad Shows, Insurance and Banking days, etc.
9. Analysis of the results and the passing rate reveals the attainment levels.
10. Various levels of CO fulfillment are assessed by feedback. These feedbacks are analyzed and steps for improvements are initiated. Accordingly, Program outcomes and Program specific outcomes are assessed.

File Description	Document
Upload Additional information	View Document

2.6.2 Attainment of POs and COs are evaluated. Explain with evidence in a maximum of 500 words

Response:

The college strives to attain POs and COs from all programs through efficient instruction, internal assessment exams, pertinent assignments, industrial visits, field trips, guest lectures, and workshops. Through the analysis of the results from the semester exam and internal assessment, the COs are evaluated.

The result analysis is done for the entire class and for each subject.

1. Students' involvement in extracurricular, co-curricular, and academic events.
2. Supervision via projects, tasks, and practical.
3. Interaction with students during meetings, group discussions, and surprise rounds by the Principal and Vice-Principal.
4. Discussion with students and parents regarding analysis of the findings.
5. Feedback is taken on Curriculum, Teachers, and Employers.

University has prescribed the following Attainment level:-

1. Level I - O Grade (80% and above)
2. Level II – A+ Grade (70% to 79.99%)
3. Level III - A Grade (60% to 69.99%)
4. Level IV- B+ Grade (55% to 59.99%)
5. Level V- B Grade (50% to 54.99%)
6. Level VI- C Grade (45% to 49.99%)
7. Level VII- D Grade (40% to 44.99%)
8. Level VIII- F (Fail) (39.99% & Below)

File Description	Document
Upload Additional information	View Document

2.6.3 Pass percentage of Students during last five years (excluding backlog students)

Response:

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
244	233	254	162	146

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
248	253	269	243	225

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document

2.7 Student Satisfaction Survey**2.7.1 Online student satisfaction survey regarding teaching learning process****Response:**

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response:

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The institution in recent years has tried to develop a culture of research not only amongst teachers but also students. The college has created an ecosystem for innovation to encourage students. The institute is taking every effort to develop students in their professional approach by enhancing their skills.

Faculties are encouraged to submit innovative research papers and publish them in journals with ISBN and ISSN respectively. Faculty development programs are organized to strengthen the professional development of faculty members who deal directly with students.

Various activities, programs and seminars are undertaken to create and impart knowledge amongst the student community. The college also organizes national conferences to invite research papers from research scholars and motivates students to present research papers in conferences along with the faculty. Seminars are organized from time to time to inculcate innovative ideas and creative thinking in the students.

Students interested in creative writing are encouraged by teachers to write poetry, essays, speeches, and enter elocution competitions. Students are motivated to read and participate in various quizzes or debates and also in group discussions.

Certificate courses are offered to students to enrich them with the latest knowledge in their field competence.

Teaching innovations are brought to the notice of the principal who in turn takes it to the management and discusses the developments needed to execute the innovative practice in teaching and learning.

Classrooms are equipped with projectors to assist teaching and learning. The latest and popular method of incubating ideas for students is Project Work, included as a foundation course for final year students in the last semester, followed by the acquisition of in-depth theoretical knowledge in the UG program, i.e. Research Methodology. Students apply theoretical knowledge by conducting research work in the field of specialization (Banking and Insurance) and present it in the form of a project report (research). Although it is part of the university examination, students' ideology is developed accordingly.

Students showcase their talents in various competitions such as poetry, skits, debates, and various other events held at the undergraduate and inter-collegiate level. This provides students with innovative development strategies where they are encouraged to develop and showcase their talents. Our institute has also organized expert lecture series to motivate and encourage students to learn about conversation skills, face interviewing and yoga sessions.

We have a wi-fi enabled, well-equipped computer lab with 20 computers. Students can access these computers as and when required for their research work.

Our college organizes poster contests on current issues, students actively participate in it, this helps students to be aware of current affairs. The college organizes film screenings to awaken nationalism in students. We also organize IT workshops to help students to keep in par with technology. So here we try to nurture young talent by providing proper guidance and a platform which will result in student's development and eventually development of the society. Management, Principal, IQAC, staff, alumni and students work continuously for innovation in relevant areas and departments.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response:

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	1	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response:

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	1	1

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Institutional data in the prescribed format	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response:

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	12	3	2

File Description	Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document

3.4 Extension Activities

3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Response:

Mohindar Singh Kabal Singh Degree College is established in an urban area in Kalyan city. Considering this, for the students, the college has organized various activities to make students aware about contemporary social, economic and cultural problems. Accordingly the students have a right understanding of their environment and the challenges and issues before the society. To sensitize the student the college has organized Extension and Outreach activities namely NSS and DLLE. The college has conducted various activities and has taken various initiatives under NSS and DLLE. These initiatives can be classified as follows:

- The College has set up many units namely: NSS, Women Development Cell, DLLE etc. that undertake various community engagement activities such as AIDS awareness, gender issues, environment issues, livelihood improvement etc.
- The extension activities enhance social commitment together with personal, civic and academic learning of the students. The NSS, WDC and Sports activities inculcate the values of brotherhood, national integrity, and development of leadership and spirit of teamwork among the students.
- A number of rallies are organized to sensitize the people for the social problems viz Swachh Bharat Abhiyan, Say No to Plastic, Beti Bachao, Beti Padhao Abhiyan. Promote the feelings of patriotism and brotherhood among the people. Say no to dowry, prevent female foeticide, advocating population control programmes.
- A 7 days residential camp is arranged in a **village** every year in which approximately 100 **students** (both boys & girls) participate. This has helped in building a rapport with the village and understanding of their problems.
- Students are promoted for blood donation to serve the society. Many students participated in the blood donation camp organized by the college in association with St. George Blood Bank, Churchgate.
- Our NSS volunteers are involved in public protection, traffic control, pulse polio drives, election duty, the volunteers have also assisted the traffic police in various festivals etc.
- Various seminars / workshops on gender sensitization, self-defense training, etc. are conducted by WDC.
- Keeping in mind the importance of health and wellness Yoga day is celebrated.
- Inter-Collegiate Poster Competition along with Slogan Writing on social issues is organized to create awareness among the students.

- Health Checkup camps are arranged for the students and teachers.
- The college motivates the students all the way to be a good citizen.
- The institution provides scholarships and fee concessions for poor and needy students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Over the period of time our college has gradually developed and executed a number of extension activities. The college has been recognised for its work for the welfare of the society.

Our students have been taking active participation in different activities organized by the local government and non government authorities. Also, we have promoted state government initiatives like 'Career Katta' initiated jointly by the Maharashtra Information Technology Support Centre (MITSC) and Maharashtra State Higher and Technical Department. Its motto is to provide value-added skilled human resources. To develop entrepreneurial skills among the youth it has started 'Udyojak Aaplya Bhetila', and to make the bureaucrats and officers it has started 'IAS Aaplya Bhetila'. Our professor, who also heads the DLLE, has been awarded the 'Best Coordinator' in promoting Career Katta.

The NSS Department of our college has been doing a number of activities with an objective to sensitize students towards social issues and challenges, making them sensitive with the motto 'Not me but you' and thereby make drastic changes in their overall life style and attitude towards society. Accordingly, our NSS Team has been recognised as 'Best NSS Team for Social Cause' by the Agri Koli Sangh, Kalyan.

With high spirits our college is working dedicatedly to bring maximum social good and we plan to do more activities every year and benefit the society.

3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response:

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
10	3	16	5	6

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response:

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Response:

The institution has a huge building consisting of ground plus three floors which is designed for various requirements of the learners. The College has well-equipped infrastructure facilities for teaching and learning activities as per the requirement. It consists of well-ventilated Class Rooms, a Library with reading Room, Computer Laboratories, and a Canteen. The college also has Staff Room, Principal Room & Vice-Principal Room, Chairman and Management offices and a General office. There are departmental rooms and adequate numbers of washrooms. Entire campus is covered with CCTV surveillance for internal safety and security. The college has an additional shared infrastructure with the school for Audio-Visual (AV) rooms, auditorium and computer labs. The college uses it as and when required.

The detail of infrastructure is as follows:-

Lecture Halls:-

The College has, 3 classrooms on the first floor and 4 on the second and third floor. These classrooms are properly ventilated, well equipped with light and fans. Out of 9 classrooms, three rooms are equipped with smart boards, sound systems and projector and 3 classrooms with white boards which are used as screens with the portable projector.

Computer Laboratory:-

The institution has a dedicated (AC) computer lab with a total number of 20 computers with internet connectivity and 4 printers which are connected to the LAN system. In-addition the college also shares 2 computer labs with the school having an approx. capacity of 35 computers.

Library:-

The College has a library on the ground floor of the building, with an ample stock of textbooks, reference books, journals, newspapers, magazines, etc. The College has 8358 books and also an 'e-zone' equipped with a computer with internet connection and a printer.

Seminar Hall:

There is a seminar hall having sufficient capacity in which guest lectures, seminars, workshops, etc. are conducted. The college has an auditorium on the second floor of the adjacent building, with a capacity of 100 students to conduct cultural and academic activities.

AV Room:

The college has an AV Room on the third floor of the adjacent building with a seating capacity of 60 students, which is used for presentations, brainstorming sessions and group discussions.

Drinking water: The College has water purifiers installed for safe and hygienic drinking facilities.

Canteen: The College has one take away canteen. Hygiene food is made and served at a concessional rate.

Restroom: The College has well maintained washrooms for both boys and girls. It has a common room for girls located at the first mezzanine floor and a boys room attached with the Gymkhana.

Inverter Backup Facility:-

The college has total 10 inverter batteries which are used for an uninterrupted supply of electricity to facilitate continuous teaching and learning.

Playground:

The college has spacious ground for outdoor sports and adequate facilities for indoor games. The ground is divided into two sections viz. one surfaced with mud and a badminton court.

Gymkhana:-

The college gymkhana is equipped with sufficient fitness equipments. It also has carom, chess, etc. for indoor games.

File Description	Document
Upload Additional information	View Document

4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response:

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
3.38	1.66	0.29	1.90	3.06

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Response:

In our college our Library is partially-automated and well furnished. The library has a computer with internet connectivity for accessing e-journals. It subscribes to journals and periodicals of national level. It has a separate reading zone catered to the faculty and students. We have established an e-library for the enhancement of the students. Following facilities are provided to the students:

- Library timings are from 9 am. To 4 pm., on all working days.
- Library has a total of 50 students' seating space at a time.
- OPAC (Online public access catalogue) is provided to the students and staff members to access the library collection-books, and useful materials related to their subjects.
- Online E-sources : We have membership of American Library and Digital Library
- Downloading facility is made available to the users as per need.
- The library staff is always ready to assist the students and staff in searching books and provide information about recently added books. The library staff helps to download the reference materials.
- University old examination paper sets are made available in the library for reference of students and faculty.
- Books related to competitive exams are available for students and faculty in the library.
- The college library works on all working days and keeps a record of the number of users per day. The library also collects feedback from all stakeholders in order to improve the quality of the library.
- Every year the library collects the requisition list of books from the staff members before the purchase of books.

File Description	Document
Upload Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection *Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

Response:

The college provides a central computing facility for the staff and students at the computer lab on all working days. The computer lab is air-conditioned. The college ensures that it uses the latest version of software on its computers. To ensure that our students are kept abreast of the latest technologies, our computers are regularly updated and the latest antivirus are installed to keep the systems running at maximum capacity. The college has professional services for the annual maintenance of computers installed to ensure better connectivity and strong internet access. The Institution provides Computer and Internet Facilities to all the departments. The students have access to the internet after their lecture hours, so that they can research on the subjects of their choice, providing a favorable environment for the overall development of the students. Lab Facilities are extensively being used by the faculties and students for Teaching /learning process, also the faculties use these facilities for Research work & further Studies.

In Computer lab we have following equipment's:

- Number of computers with actual configuration :
- Internet Facility: (100) Mbps speed broadband available in Computer Labs.
- Classroom with ICT Facilities
- LAN -
- CPUs in Computer labs are updated with the latest i5 4th Gen 2.80 GHz Processor and DDR III 4 RAMs and 500GB Hard disks.
- The college provides LCD, projectors and OHP to the faculties for better teaching and learning.
- The college continuously upgrades the PCs with latest configuration available in the market.

File Description	Document
Upload Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response:

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 73

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response:

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
2.40	2.47	3.61	2.00	4.56

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response:

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
59	40	62	72	34

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	View Document
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	View Document
Institutional data in the prescribed format	View Document

5.1.2 Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response:

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response:

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
79	147	222	214	185

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4 *The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response:

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response:

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
35	55	50	24	40

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
244	233	254	162	146

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years

Response:

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2021-22	2020-21	2019-20	2018-19	2017-18
0	1	1	0	1

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response:

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	1

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response:

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	2	2	2

File Description	Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Mohindar Singh Kabal Singh Degree College is fulfilling its mission and vision by educating a number of youths with higher vision. A number of our alumni have proved their merit in the respective fields of their career. Our alumni are able academicians, Chartered Accountant, CS, Lawyer, Businessman and so on. Few of them have outshined in Sports, not only at National but at International level also.

The College has an unregistered active Alumni association named 'MKDC Alumni Association'. After completion of Program, the outgoing student automatically becomes a member of this Alumni Association.

College Head of the departments and faculty member are in constant touch with the alumni through e-mail, social media and various other means.

The objective of this association is to have continuous cordial relationship and contacts with the pass out students in future and forever. The Alumni members are invited for Orientations and Annual Day programs where they can interact with the current year students and share some useful knowledge and tips with them. They also give their valuable opinion for curricular enrichment so as the current students can compete successfully shortly.

The college invites and facilitates the alumni who have secured prominent positions in their fields.

College wholeheartedly accepts the suggestions from the Alumni for improvement and development of the College.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 *The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

Response:

Mohindar Singh Kabal Singh College was established in 2003 by our visionary Late Sardar Mohindar Singh Kabal Singh Sainiji, the founder chairman of the institution, who has dreamt of imparting quality education to all & thereby enhancing the life of unprivileged youth in nearby areas.

Vision:

To be a premier institute of Higher education contributing to national Development through impacting quality education to youth.

Mission:

To nurture and sustain academic excellence by imparting **value** and need based education to develop a community of scholars with teaching professional skills, ethical and moral values. Similarly, provide an opportunity of higher education to the slow learners at reasonable cost and bring them on par with average learners, so they can successfully survive in ever increasing competitive society.

The institute has completed 20 successful years in imparting quality higher education by promoting underprivileged and weaker section of the society and also those belonging to scheduled tribes, scheduled castes, OBC and other minority classes.

The institute aims actively this vision, by imparting higher education to the students and giving equal opportunities to all. The management is also committed to impart quality education, to the students with all the necessary physical resources pertaining to education & over all development of the learner. As the college student's strength comprises of slow learners, average learners & advanced learners, In order to accommodate all, the teachers strive hard and try to explain the topic in Hindi and Marathi as well, so that students can easily understand and cover up to the level of average & advance learners.

An innovative teaching and learning process with ICT, computer aided, LCD projector facilities are provided to the faculty for effective teaching.

Different department conducts various departmental activities by organizing various cultural & co-cultural programme within & outside the college premises for the development of the students. In this way college nurtures the students to be socially aware & responsible towards society.

IQAC has been established in the college for enhancement of quality and quality sustenance in all areas of the institution.

The college promotes participative management; people from various walks of life are represented in the governing body

For fulfillment of the mission of the college, the management believes in democratic leadership and ensures that guidelines are prepared for all academic pursuits in line with mission of the institute. The college believes in delegation of authority and principle of decentralized governance. Thus, the leadership and the responsibilities even at the micro level help to achieve the vision and mission.

This resulted in fulfilling the cherished dream of founder philanthropic Sardar Mohindar Singh Saini of having an umbrella of education right from nursery to graduation.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 *The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

Response:

Response:

The perspective plans and deployment documents are an important component for proper implementation of strategies/ properties/plans keeping in view the vision & mission of the institution. The college has its own perspective plan which are exhibited through in its short-term, Middle-term and long-term planning as per the mission vision of the college and the growing needs of the youth. The development plans and its deployment are discussed thoroughly and reviewed in the College Development committee meetings.

The monthly meeting of the staff are used as effective tool solving problems and making corrective deployment of suggestions.

The Organizational Structure of the College consists of the Management (College Governing body), the Principal, Vice Principal the teaching staff, the non-teaching staff and the students. The Management of the College constitutes being the highest decision-making body, is in constant touch with the Principal on all matters pertaining to the smooth functioning of the institution.

The Local Managing Committee of the College now renamed as College Development Committee (CDC) is constituted as per the Maharashtra University Act, 2016 which consists of 14 members as listed below.

The Principal is assisted by the vice principal, HOD, and the Non-Teaching Staff which comprises of the Head-Superintend and Junior Office Assistants and manual staff.

The College also has IQAC which works towards realisation of the goals of quality enhancement and sustenance. The IQAC plays an important role for monitoring the internal quality of the institution.

For day to day smooth functioning of the College, various committees are formed including the Exam Committee, Admission Committee, Unfair Means Committee, NSS Committee, Internal Complaint Committee, Anti-Ragging Committee, Library Committee, Grievances Redressal Cell, Placement Cell, Women Development Committee, Sports Committee, Cultural Committee, Students Council, Alumni Association, etc. These committees include members from teaching, non-teaching staff and students to ensure overall development of the institution.

Student Council meetings are held regularly to address the student related issues and organizing extra-curricular activities through various Cultural Societies.

The Library Committee includes Librarian, Assistant Librarian and teaching staff.

The Anti-Ragging Committee, Grievance Redressal Committee. The objective of these committees is to ensure that no violation of rules takes place within the College and work towards addressing and settling grievances if any.

Service Matters:

- Service Rules
- College follows Service Rules for teaching staff as per the directed issued by the University of mumbai and for appoinment of non-teaching staff the college followes guidance issued by Maharashtra Civil Service Rules.

Recruitment and Promotion Policies.

- College follows Recruitment and Promotion Policies for teaching staff as per the guidelines

issued by University of Mumbai in consonance with UGC norms and for non - teaching directives issued by Government of Maharashtra are followed. the advertisement for the teachers post is got approved through the University of Mumbai and published in the leading news papers and the interviews are conducted as per the rules and norms.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document

6.2.2 Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response:

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The management and college have designed various welfare schemes for the teaching and non-teaching staff which are as follows:

1. In accordance with the University guidelines, the College has offered the option of Contributory Provident Scheme whereby the Management contributes its share equal to the share of the employee every month.

- 2.ESI & EPF facility is also provided for the employees.
- 3.ICT facilities are provided to both teaching and non-teaching staff as and when needed.
- 4.Career advice for higher qualification such as Ph.D. and M.B.A / NET/ SET is provided for those who wish to improve their qualifications.
- 5.Casual leave and duty leaves are provided as per UGC policy.
- 6.Maternity leave is provided as per UGC policy.
- 7.Vacations and university notified holiday are given.
- 8.Duty leaves are provided to the teaching staff to attend various Orientation/Refresher/Seminar/workshops/Training Programs as per the Government rules. Non-teaching staff is also given duty leave.
- 9.Faculty Enhancement programmes for skill up-gradation and training are organized for both teaching and non-teaching staff.
- 10.Emergency medical assistance is made available to staff and student to meet any first aid treatment on the campus.
- 11.A one day picnic is organized for teaching staff, in which the expenditure is shared by the management.
- 12.The college provides imbursement of registration fee for conference, workshops and seminars.
- 13.The faculty members who have achieved significant academic records are felicitated by management, the objective of this scheme is to encourage fellow faculty members.
- 14.The staff is provided with lunch during annual function and Guru Purnima as a token of love.
- 15.College organises programs like health checkup camps for the teaching and non-teaching staff.

The performance appraisal of the staff works as per the guidelines of UGC. Under this Scheme the college academic staff is required to record their performance at the end of each year in prescribed form. The form is scrutinized by the IQAC and submitted to the principal. The annual confidential report is also prepared by the principal on the basis of performance. The principal conveys both satisfactory and unsatisfactory reports to the management. Management suggests improvement measures in the performance of teaching and non-teaching staff. Appropriate action is taken by the management by reviewing the performance appraisal reports of the employees.

The self-appraisal form consists of different information such as participation in seminars, workshops, conferences, publication and other activities performed by the faculties during the session.

Also, feedback of teaching staff is collected from students' semester wise and analyzed by Principal & Vice-Principal, which is a main criteria for performance appraisal.

Similarly, the non-teaching staff fills performance appraisal forms at the end of the academic year. The performance is assessed by the registrar in consultation with the Principal.

File Description	Document
Upload Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response:**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	14	3	1

File Description	Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**Response:****6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
12	13	13	13	13

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
5	6	7	6	6

File Description	Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The Institution has well planned strategies for mobilization and deployment of funds. The financial resources are cautiously and economically utilized.

Budget : The college prepares an annual budget by which funds are allocated to different expenditure heads like, salary, infrastructural development, library, office automation, transportation, academic and students welfare expenses, etc.. Budget is thoroughly discussed in the meeting of College Development Committee and after its approval it is passed for head wise implementations.

- The expenditures are recorded systematically and reviewed on a regular basis to ensure that the most effective decision is made.

Sources of Income: The major sources of institutional income comes from the students' fees. The institution, being a unaided minority college. No grant-in-aid are received from state government, UGC or any other government agencies.

- The deficit of fund is managed by the College Governing Body.

Utilisation of Funds :

Micro level expenses are authorized by the Principal, whereas the Major expenses are sanctioned by the Chairman of the College with due approval from the Board of Trustees.

- Library budget is allocated among all the departments for Books and periodicals. The list of books along with quotations from the respective publishers are placed before Principal for onward approvals and purchase.
- The rates of the stationery and other office utilities are decided in the beginning of the academic year along with the specific vendors.
- Annual Maintenance Contracts for Computers, CCTV cameras and Electrical items are negotiated by the Principal.

Institute conducts internal and external financial audits on a regular basis. Mechanism for the Internal audit and external audit is as follows:

1. **Internal Audit**-The Internal Audit is conducted on regular basis by a specially appointed full time staff Mr.Santosh Upadhye. He is solely responsible for daily checking of all the financial transactions of the institute. Abnormalities if any, are immediately brought to the notice and knowledge of management by Mr. Santosh Upadhye on Daily basis. In addition to this CA C. D. Phadke is also appointed as an External Auditor, who carries out Internal Audit on Yearly basis. The cashier is responsible to check daily cash payments, vouchers and cash transactions. He has to tally the cash balance with the cash reports.

2. **Statutory Audit**- Mr. C. D. Phadke (Chartered Accountants) is appointed as Statutory Auditors of the College. After the end of every year and finalization of Accounts, the Statutory Auditors starts its work of checking rigorous checking. Queries arising if any, are sorted at the level of cashier and Internal Auditor.

c. University Audit- Payment of University Share of Examinations and other fees payments are audited by the University Authorities periodically.

D. Social Welfare Department: The audit of the grants received from SWD by the college in the form of tuition fees of reserve category students are carried out by the department's District Auditor for authentic and transparent utilization of the same.

F. Other Audits: Other audits like NSS Accounts, Book bank are audited by the CA and submitted to the University for further approval.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Response:

The College had formed IQAC on 11th August, 2018 for planning, execution and institutionalization of quality assurance strategies as per the guidelines of NAAC, Bangalore. The IQAC of the college takes care of academic aspects, such as curricular aspects, teaching-learning process, evaluation, research and other extension of community services. Periodic meetings of IQAC are held to setup benchmarks, planning of Academic, Co-curricular, extra Curricular Activities.

All the Coordinators are required to submit the reports of each event in predefined format drafted by IQAC.

Web site is monitored and is made students centric for dissemination of information

The Principal and Vice Principal along with HoDs of the departments sit to analyse and discuss the students' feedback to improve the quality of teaching and also to equip teachers with new ideas and techniques of teaching.

Two Initiatives of IQAC are describe below:-

1. **Online Feedback Mechanism:** The IQAC broadened the base of obtaining feedback from all stakeholders by easy access through mobile phones at convenient point and simplified the process of analysis by using the Google form. The analysis of feedback has been discussed at IQAC meetings and placed before decision-making authorities for requisite corrective measure if any.
2. **Remedial Classes for slow learners:** To improve the academic performance of the slow learners remedial classes are conducted. The slow learners are identified through the result analysis of the internal tests. Additional course material, Assignments and Question Banks are provided for better understanding of the subject.
3. **Training programs to the faculty:** The College pays a lot of attention towards academic quality as per its vision and mission by imparting knowledge and conducting different activities and training programs for the faculty like yoga, professional development workshop, computer training, etc.

The teaching and learning activities in the College are reviewed in the following manner:

- H.o.Ds monitors the Daily Lectures and make nessecary adjustments for absenteeism. reports are maintained.
- The Principal of the college takes surprise rounds as a means of education audit trail to check smooth conduct of routine lectures.
- Monthly meeting of staff are held for discussing the learning outcomes.
- Academic programs , results and infrastructure are reviewed by the College Development Committee in its meetings.
- Online Feedback is collected from Students and Teachers on Curriculum, students on teaching and learning.
- differnt Committees are formed for the Academic and support Activities.
- Timely Academic Calendar, Teaching plan, Time table are prepared and allotted to the staff, after considering University Calendar.
- Teachers maintain regular log book for Courses taught by them.
- Attendance of the Student's are taken regularly and monitored
- Industrial Visits are organized for experiential learning of the learner.
- Project work is allotted to students and e-zone facility is made available in the library
- Teaching and Non-teaching staff are encouraged to attend workshops and training session for their improvement.
- Outcome of the Prograsms and Result analysis are done and discussed in the staff meetings

File Description	Document
Provide Link for Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response:

File Description	Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Response:

Our College besides imparting quality education to students, also take care of challenges faced by youth today. The institution aims towards raising awareness of students toward gender sensitivity. It has worked at multiple levels to make the campus gender sensitive. Our college conducts and organises various gender dialogues, fest, and various forms of performing arts such as dance, music, cooking, rangoli, drawing, elocution, and essay writing to exhibit the view of gender equality. Thereby promoting gender and social equality.

a. Safety and Security

The college has posted male and female security guards at the entry gate to fully curb the entry of outsiders. For strict security measures, CCTV cameras are installed in the college to take account of any ragging or eve-teasing on the premises. The CCTV cameras are also used for surveillance in those areas of the college where monitoring is needed such as corridors, entry gate and other college area. Special attention is paid to ensure the safety of female students. For that the college has Women Development Committee and Anti-Ragging Committee which looks after the issues pertaining to women in particulars. The **WDC** organizes events on personality development, women empowerment, self-defense, disaster management, legal awareness, health awareness etc.

b. Counseling

The college has a counselling room in which students can meet and discuss their problems as and when needed. Special counselling sessions are organized on demand. Also for academic matters counseling is offered by the guardian teachers of each class.

c. Common Room

Separate common rooms for boys and girls have been set up in the college with essential facilities in case of illness. Rooms with proper lighting and ventilation are arranged for this purpose. First aid kits, emergency medicines are available in the room. **Sanitary Napkin Vending Machine has been installed in the College for the benefit of girl students.**

d. Institutional initiatives to celebrate / organize national and international commemorative days

The College strongly believes that unless the present generation of youth are not sensitised about the significance of the festivals of our secular country and the sacrifices which great men and women of this country have made, for uplifting their countrymen, the students will not be able to understand their

responsibility towards the nation. To build a nation of youth who are noble in their attitude and morally responsible, the College organises national festivals as well as Jayantis of Great Indian personalities.

The College observes the following days regularly:

2nd October - Gandhi Jayanti

6th December- Bharat Ratna, Dr. Babasaheb Ambedkar Jayanti

12th January - National Youth Day - Swami Vivekananda

23rd January- Netaji Subhash Chandra to Bose Jayanti

3rd January – Savitribai Phule Jayanti

19th February – Chhatrapati Shivaji Maharaj Jayanti

11th April – Mahatma Jyotiba Phule Jayanti

23rd July – Lokmanya Tilak Jayanti

26th November – Constitution Day

26th January-Republic day

8th March-International Women’s day

21st June - International Day of Yoga

15th August - Independence Day

5th September - Teachers Day - Dr. Sarvepalli Radhakrishna

File Description	Document
Provide Link for Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response:

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit
- 2.Energy audit
- 3.Clean and green campus initiatives
- 4.Beyond the campus environmental promotion activities

Response:

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

An inclusive environment is one in which members feel respected and connected to one another. Students & staff of different communities, languages, cultural and other diversities are allowed to express their individual opinion and point of view. Though 50% of seats at the entry-level are reserved for SIKH (PUNJABI) minority, no students of other language/community have been denied admission. The College has taken necessary efforts and initiatives in providing an environment of tolerance and harmony towards all diversities.

Cultural Diversities: Students from diverse cultures study in harmony in this College. The college conducts various cultural programs in which students from different cultural backgrounds participate and enjoy each other's cultural heritage

Regional Diversity: Students originating from different states and regions have been granted admission for different programs. The college maintains an inclusive environment, where students from regional diversity stay in unison.

Linguistic Diversities: Students from different regions speaking their respective languages are admitted in this College. Such students can use any language for regular communication i.e. Hindi/English. As a result students feel comfortable in the college. The college magazine accepts and prints articles in various

languages.

Communal Diversities: Students from different communal diversities having different background are admitted for different programs in the college. All students are treated equally by the institution without any discrimination. The institution celebrates festival relating to different communities, in which the learners participate without discrimination.

Socio-Economic Diversities: The students of this college come from different social backgrounds and economic statuses, they are treated equally irrespective of their diversity. The students belonging to SC, ST, OBC, NT, etc. are treated at par with general category students. The Socio-Economic background of the students does not have any impact on the day-to-day functioning of the college. All students participate fully in the teaching and learning process, various college and extension activities and feel safe and secure, thereby enjoy their student life fully. The staff of the college also belongs to various states with different cultural backgrounds, languages, and socio-economic diversities. The staff works as a homogeneous team. The college organises different programs and seminars to sensitize the students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens. The NSS unit undertakes activities to include, promote and sensitize ethical reasoning, traditional Indian values and all basic human and Constitutional values (such as seva, ahimsa, swachchhata, satya, nishkam karma, shanti, sacrifice, tolerance, diversity, pluralism, righteous conduct, gender sensitivity, respect for elders, respect for all people and their inherent capabilities regardless of background, etc. The college also observes Constitutional Day, Voters awareness day etc to make aware teachers and students about their constitutional rights and duties. The college practices assembly before the lectures. We start our day with National Anthem, this promotes Nationalism and Unity amongst the students. To build a nation of youth who are noble in their attitude and morally responsible, the College organizes national festivals as well as Jayantis of Great Indian personalities.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice 1

1. Title of the Practice –

EMPOWER A GIRL TO EMPOWER THE NEXT GENERATION

2. Objectives:-

1. Encouraging women to develop entrepreneurial skills.
2. To create free and healthy atmosphere on the campus for girls
3. To inculcate culture of co-existence.
4. Educating women according to the prospects of their profession and encouraging them to grow further in life.
5. To ensure equal rights to women, to make them confident, freely live their life with self-respect and self-dignity.
6. To encourage society to save girl child & to maintain a balance in gender ratio.
7. To make girls stronger and empower them to pursue their dreams.
8. To Invest in women's economic empowerment & set a direct path towards gender equality, poverty eradication and inclusive economic growth.
9. To extend access of higher education to the girl students and empower them.
10. To bring transformation in the approach of the society towards female population.

3. The Context:-

Women's empowerment is defined to promote women's sense of self-worth, their ability to determine their own choices, and their right to influence social change for themselves and others. Keeping this view in mind our college tries to develop & design activities for upliftment of the girl students in the college. During the course of these years, the college has been front runner in accomplishment of the objective of promoting and empowering women education in the region. In our college we have more girls students than boys. Women empowerment measures taken at our College level are proved successful.

4. The Practice:-

- Appointment of more Women teaching and non-teaching staff to improve the comfort level of girls.
- Every year on Women's Day WDC of our college organises various activities for Girl Students like Purple Square, Fair Womanism etc.
- WDC organises Rakhi making Competition, Modak Making workshop, Rangoli Competition
- Workshops on Interior & Fashion designing is organised with NIIFD Institute by a Professional Trainer.
- Inviting Women advocates from the Civil Courts giving insights to legal provisions.
- Self-defense training is organized twice a year for female students.
- Regular meetings of Anti-ragging and Anti Sexual Harassments Committee are conducted
- Entire campus is covered with CCTV surveillance for internal safety and security.
- Outstanding girl's performers in Sports, Cultural Activity and Academics are felicitated at the Annual Function.
- The College is in the heart of kalyan for easy commuting.
- Organization of 'Parentine Day' to encounter the evils of Valentine's Day
- Add-on certificate course in tally, MS-OFFICE and other skill based courses.
- As a part of WDC, Fun Fair is organized inviting stalls from the students for sale of food items, games, artificial jewellery to inculcate habits of entrepreneurship.
- Mentoring is offered to girls and WDC invites professional counselor for specific sessions
- The Uniform for the self-financing courses are made compulsory with the expectation of responsible behavior and sense of personal as well as moral upliftment
- Seminar on Health & Hygiene are conducted every year.

5. Evidence of success:

- There is a remarkable increase in the girls strength.
- Many girls students are engaged in part time job
- Many girls brought laurels to the college by winning in the intercollegiate competitions.
- The participation of girls in seven days NSS residential camps.
- The participation of girls in is more in Cultural Activities is more than boys.

6. Problems encountered and resources required

- Many married women are encountered to balance their family responsibilities, early motherhood and family distress.
- Many a time the counseling sessions of the parents and other family members have to be organized to improve attendance.
- As the youth is diverted in the flow of evils of social media, it is difficult to make them sit, attend and listen to various speakers.
- Due to lack of confidence and low socio-economic background only few girls come forward and participate in the programs organized by the College.

Best Practice 2

1. Title of the Practice –

Holistic Student Centric Practices: Academic advancement through curricular, co-curricular and extra-curricular activities.

2. Objectives:

- To provide a platform to exhibit the hidden talents of the students.
- To enable the students to develop a sense of culture and morality.
- To develop gender sensitization and self-discipline.
- All round personality development of the students.
- To inculcate scientific temper and research culture amongst the students.
- To nurture critical thinking, creativity and scientific temper.

3. The Context:

Student centric activities are necessary for all round development of the students. Such activities play a significant role to imbibe the moral and ethical values among the students. Student centric activities provide opportunities for the students to work in groups and exercise leadership.

4. The practice:

A. Curricular Activities:

- Effective mentor-mentee system

- ICT enabled teaching-learning.
- Continuous evaluation of the students
- Research projects and projects given to the students.
- Academic, personal and psycho-social counselling to the students Provision of digital resources for reference with remote access.
- Book bank facility to advanced learners and needy student of the college.
- Encouraging peer learning among the students.
- Use of innovative methods of teaching.
- Effective student feedback mechanism.

B. Co-curricular Activities:

- Value added courses are conducted in last five years
- study tours and visits
- Expert lectures, seminars, workshops etc.
- Remedial coaching to weak learners and attention to advanced learners.
- Seminars/ workshops and conferences are conducted every year.

C. Extracurricular activities

The activities are conducted throughout the year under the guidance of the respective faculties & the scope of these activities has been extended at intercollegiate level.

5. Evidence of Success:

The result of these activities is the improvement in spoken skills, soft skills. The students are inculcated with the qualities of leadership, team spirit, sportsman spirit through extracurricular activities leading to holistic development of the students.

The evidence is reflected in the

- Students results and progression
- On and off-campus placements of the students
- Achievement in sports and cultural activities at national level.

6. Problems Encountered:

- In some activities there is a limitation on the intake of student participants which poses a hindrance owing to the enthusiasm of the students.
- The students participate in activities that are framed for their welfare

File Description	Document
Any other relevant information	View Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Response:

The college is part of the Mohindar Singh Kabal Singh Charitable Trust, established in May 2003. The College is located in a Semi-urban area of Kalyan, district Thane in Maharashtra. The founder of the institution Sardar Mohindar Singh Sainiji was a well-to-do businessman. The college premises could have been used for any business but our visionary founder chose to serve the society by starting an education institute. Sardar Mohindar Singh Sainiji was much loved and respected by the people of Kalyan, they referred to him as Uncleji. The college has a status of linguistic and religious minority (Sikh minority), however, students from other minorities enjoy the fruits of the tree planted by our founder.

Most of the people residing in and around are from the lower middle class or the working class. Being aware of this, our college has been providing reachable and affordable education to all sections of society since its inception.

The college is dedicated to educational excellence. The faculty focuses on interactive learning that involves the application of theoretical knowledge to practical real-life situations. Bridge courses, certificate courses, guest lectures by experts, seminars, and workshops enable the students to acquire knowledge, motivate them to think, and expose them to advanced levels of information. Certificate courses like Introduction to MS-office & Tally the employable skills. The college also offers add-on courses like certified courses with NIIFD, Soft Skills, and English-Speaking Courses.

Social responsibility and participation in co-curricular and extracurricular activities:

The institution commits itself to social responsibility. The college inspires students to participate and be actively involved in various co-curricular, extra-curricular, and extension activities. Students are encouraged to register with voluntary associations like NSS, DLLE & cultural Activities.

Students volunteer themselves for managing a clean & green environment. Blood donation Camps and thalassemia check-ups to donate blood to the needy.

Eye Checkup and Dental Checkup Camps are organized in the college.

The college also strives to promote girls' education, for this, our Women Development Cell organizes numerous seminars and workshops. This has resulted in more number of girl students than boys. The

students are educated about their rights; self-defense workshops are organized to empower the girl child. Our college has a zero-tolerance policy for eve-teasing and harassment of the girl students.

Sensitization towards the environment is developed through various initiatives of NSS and DLLE like the adoption of villages for development, a celebration of International Peace Day, International plastic free day, etc. participation in Rally for street plays, best out of waste competitions, poster competitions, essay writing competition, slogan competition, and guest lectures.

Students showcase their talents at various inter-collegiate programs and have won several accolades. The College also organizes inter-collegiate programs which help develop managerial, entrepreneurial, organizational, and leadership skills and instill in them qualities of initiative, responsibility, and teamwork.

Inculcating moral values and pride in cultural heritage:

Activities are conducted for the promotion of universal values, national values, communal harmony, and brotherhood to instill values in students. The college promotes regional culture through activities like traditional days, food festivals, Garba, and other cultural activities. An inclusive linguistic environment is provided by the college.

Library:

The college has a well-maintained library that offers various resources encouraging the thinking process, creativity, and curiosity, making teaching-learning more fruitful. The library has a diverse collection of books, journals, periodicals, e-books, e-journals, and maps. The library has an open access system, WEB OPAC, and a Wi-Fi facility. During the pandemic, the library provided remote access to the library facilities and global e-resources like e-Books to all students. This facilitated the teaching-learning process, enhancing the quality of teaching.

The college has adopted some mechanisms to address this issue.

- **College gives concessions to needy students.**
- **The college offers the facility of installment of payments.**

The institution's uniqueness is that students can pay a minimum of Rs. 500 (Rupees Five Hundred) to ensure their admission; they are allowed to pay the rest through installments.

- **Women's education has been prioritized to ensure sufficient participation of women in the main Flow**
- **The college tries to cultivate a reading culture by promoting a departmental Library.**
- **The college conducts SDP (student development Program) every year for students' upgradation.**
- **The college provides certified courses to students by providing workshops with NIIFD and other institutions.**
- **The college conducts a Budget session every year by Chartered Accountants (CA).**
- **Guest lectures by experts are also conducted for students.**
- **The college organizes seminars and conferences where students are encouraged to present papers**

File Description	Document
Any other relevant information	View Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

2003 was the landmark year when Mohindar Singh Kabal Singh charitable trust started its pioneering degree college to offer Bachelor degree in Arts and Commerce affiliated to University of Mumbai. Again in the year 2009 the trust added a new feather in its cap by starting self-financing Bachelor degree in Banking and Insurance.

In keeping with its goal of imparting education that focuses on all round, integrated and holistic development of our students, MKDC encourages and facilitates active participation of students in academic, cultural and sports activities. This has resulted, in our students winning many laurels in national and international events.

The College recognizes the significance of promoting a research environment amongst staff and students and hence has organised two national conferences and FDP.

A variety of Add-on Courses are offered to students to give them an edge in today's job market. To preserve and nurture the bond with its alumni, the college maintains an active Alumni Association.

The College has Energy and Environment Policies to protect and conserve ecological systems and resources within the campus.

The College implements E-governance in all functioning of the institution in order to provide simpler and efficient system of governance which promotes transparency and accountability within the institution.

The institution also believes in inclusion of people with disabilities by promoting the rights and dignity of each individual.

The Management extended their service to the community during pandemic by permitting the institution to function as Covid vaccination center.

Concluding Remarks :

Since its inception, the College is taking immense steps to provide holistic education by imbibing human values and imparting skill sets to its learners. The students are receiving industry relevant skill-based education with the objective to meet the rising demand of the job market.

Industry-Academia collaborations activities are conducted wherein students get the opportunity to keep themselves abreast of the latest trends in the various sectors viz, E- Commerce, data analysis, fashion designing etc.

Some of the students have written papers and presented them at National Conferences and also published in reputed journals with ISSN No.

Best practices of the institution reveal the vision and mission of the institution in a unique and composite manner. Empowerment of women, nurturing girl child and holistic development of students attained by

distinctive activities.

The institution possesses notable alumni / alumnae as mark of excellence in various capacities like Lawyers, journalist, academicians, Government employees, entrepreneurs, Accountants, etc.

The teachers are also encouraged to use ICT tools to deliver their lectures using audios, videos and PPTs.

The college strives to fulfill its vision of imparting transformative education for the empowerment of youth and the promotion of a more just and humane society.

Thus, it is concluded that the institution is explicitly backed and strengthened to fulfill the requirements of the students and society.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.3.2	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>1.3.2.1. Number of students undertaking project work/field work / internships Answer before DVV Verification : 539 Answer after DVV Verification: 254</p> <p>Remark : Edited as per data provided</p>																				
1.4.1	<p><i>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website</i></p> <p>Answer before DVV Verification : A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website Answer After DVV Verification: B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies Remark : Feed back not submitted to university</p>																				
2.4.2	<p><i>Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)</i></p> <p>2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>5</td> <td>5</td> <td>7</td> <td>5</td> <td>4</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>5</td> <td>6</td> <td>6</td> <td>5</td> <td>2</td> </tr> </tbody> </table> <p>Remark : Edited as per clarification</p>	2021-22	2020-21	2019-20	2018-19	2017-18	5	5	7	5	4	2021-22	2020-21	2019-20	2018-19	2017-18	5	6	6	5	2
2021-22	2020-21	2019-20	2018-19	2017-18																	
5	5	7	5	4																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
5	6	6	5	2																	
3.2.2	<p><i>Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years</i></p> <p>3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years Answer before DVV Verification:</p>																				

2021-22	2020-21	2019-20	2018-19	2017-18
2	4	7	2	3

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	1	0	0

4.1.2 ***Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years***

4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
3.6	1.90	0.29	1.67	3.38

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
3.38	1.66	0.29	1.90	3.06

Remark : Edited as per clarification

4.4.1 ***Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)***

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4.57	2.01	3.61	2.47	2.40

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
2.40	2.47	3.61	2.00	4.56

Remark : Edited as per clarification

5.1.1 ***Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last***

five years

5.1.1.1. Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
82	42	77	75	93

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
59	40	62	72	34

Remark : Edited as per clarification

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
11	2	41	21	15

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	2	2	2

Remark : NOTE-1)Events cannot be split into activities 2)Multiple activities on the relatively closer dates to be considered as one only.

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
17	17	17	17	17

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
12	13	13	13	13

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
5	6	7	6	6

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
5	6	7	6	6

Remark : The participant can not be more than total faculties

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Answer before DVV Verification : A. 4 or All of the above

Answer After DVV Verification: B. 3 of the above

Remark : Edited as per clarification

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of teaching staff / full time teachers during the last five years (Without repeat count): Answer before DVV Verification : 12 Answer after DVV Verification : 15</p>																				
2.1	<p>Expenditure excluding salary component year wise during the last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>8.35</td> <td>3.45</td> <td>10.51</td> <td>9.36</td> <td>9.36</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	8.35	3.45	10.51	9.36	9.36	2021-22	2020-21	2019-20	2018-19	2017-18					
2021-22	2020-21	2019-20	2018-19	2017-18																	
8.35	3.45	10.51	9.36	9.36																	
2021-22	2020-21	2019-20	2018-19	2017-18																	

25.3	21.81	34.89	32.39	27.43
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